



Republic of the Philippines
MARINDUQUE STATE COLLEGE
Tanza, Boac, Marinduque

ANNUAL PROCUREMENT PLAN FY 2017

FUND 164 (1176-FIDUCIARY)

CODE (PAP)	Procurement Program/Projects	PMO End-user	Mode of Procurement	Schedule for Each Procurement Activity											Estimated Budget			Remarks				
				Pre-Proc Conf	Ads/Post of ITB	Pre-bid Conf.	Eligibility Check	Sub/Opening of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/Completion	Acceptance/Turnover	Source of Funds	Total		MOOE	CO		
1	GOODS AWARDS & REWARDS EXPENSES	OSS	NP-SVP															318,390.00				
		REGISTRAR																	5,390.00			
		VARIOUS																	8,000.00			
		LRC	NP-SVP																305,000.00			
2	BOOKS		NP-SVP																998,075.00			
3	CABLE, SATELLITE & TELEGRAPH EXPENSES	REGISTRAR	NP-SVP																6,600.00			
4	ELECTRICITY EXPENSES	PPM	PB																1,747,000.00			
5	FUEL, OIL AND LUBRICANTS	SPORTS	NP-SVP																235,600.00			
		REGISTRAR																	24,000.00			
		ICTSC																	5,000.00			
		PPM																	4,600.00			
6	FURNITURE AND FIXTURE	ICTSC	NP-SVP																50,000.00			
7	IT EQUIPMENT	ICTSC	NP-SVP																420,000.00			
8	ICT EQUIPMENT	REGISTRAR	NP-SVP																283,212.50			
9	INTERNET SUBSCRIPTION	ICTSC	NP-SVP																485,000.00			
		LAB SCHOOLS																	480,000.00			
10	MEDICAL, DENTAL & LAB SUPPLIES	HSU	NP-SVP																5,000.00			
		LAB SCHOOLS																	126,960.00			
11	OFFICE SUPPLIES	SCHC	PB																239,110.00			
		SPORTS																	112,150.00			
		REGISTRAR																	23,505.00			
		VPAA																	12,640.00			
		ICTSC																	462,980.00			
		OSS																	199,430.00			
		VARIOUS																	67,890.00			
		SCHC																	30,874.00			
12	OFFICE EQUIPMENT	SPORTS	PB																677,994.00			
		LRC																	158,200.00			
		REGISTRAR																	283,000.00			
		OSS																	55,000.00			
		HSU																	189,450.00			
		PPM																	3,000.00			
		CASHIER																	120,000.00			
		LAB SCHOOLS																	80,000.00			
		VARIOUS																	150,000.00			
		SCHC																	100,000.00			
13	OTHER GENERAL SERVICES	SPORTS	NP-SVP																9,000.00			
		REGISTRAR																	1,867,800.00			
		VPAA																	192,200.00			
		OSS																	3,051,171.00			
		SCHC																	482,000.00			
		REGISTRAR																	360,000.00			
		VPAA																	369,800.00			
		OSS																	300,000.00			
		SCHC																	285,355.00			

26	TRAVELLING EXPENSES	NP-SVP	QUARTERLY OR AS THE NEED ARISES	1,678,500.00	105,000.00
		NP-SVP	QUARTERLY OR AS THE NEED ARISES		35,695.00
		NP-SVP	QUARTERLY OR AS THE NEED ARISES		50,000.00
		NP-SVP	QUARTERLY OR AS THE NEED ARISES		26,000.00
		NP-SVP	QUARTERLY OR AS THE NEED ARISES		400,000.00
		NP-SVP	QUARTERLY OR AS THE NEED ARISES		57,500.00
		NP-SVP	QUARTERLY OR AS THE NEED ARISES		178,500.00
		NP-SVP	QUARTERLY OR AS THE NEED ARISES		430,000.00
		NP-SVP	QUARTERLY OR AS THE NEED ARISES		20,000.00
		NP-SVP	QUARTERLY OR AS THE NEED ARISES		1,000,000.00
		NP-SVP	QUARTERLY OR AS THE NEED ARISES		149,000.00
27	SPORTS EQUIPMENT	PB	QUARTERLY OR AS THE NEED ARISES	5,000,000.00	5,000,000.00
28	PURCHASE OF MOTOR VEHICLE	PB	QUARTERLY OR AS THE NEED ARISES		
	INFRASTRUCTURE				
29	CONSTRUCTION OF ICTSC BUILDING	PB	QUARTERLY OR AS THE NEED ARISES	1,700,000.00	1,700,000.00
30	CONSTRUCTION OF IOC BUILDING	PB	QUARTERLY OR AS THE NEED ARISES	1,200,000.00	1,200,000.00
31	CENTER OF EXCELLENCE	PB	QUARTERLY OR AS THE NEED ARISES	5,000,000.00	5,000,000.00
	SERVICES				
32	PURCHASE OF COMPUTER SOFTWARE	PB	QUARTERLY OR AS THE NEED ARISES	3,000,000.00	3,000,000.00
33	OTHER PROFESSIONAL SERVICES	NP-SVP	QUARTERLY OR AS THE NEED ARISES	35,000.00	35,000.00
		NP-SVP	QUARTERLY OR AS THE NEED ARISES	155,000.00	155,000.00
		NP-SVP	QUARTERLY OR AS THE NEED ARISES	30,000.00	30,000.00
		NP-SVP	QUARTERLY OR AS THE NEED ARISES	240,000.00	240,000.00
		NP-SVP	QUARTERLY OR AS THE NEED ARISES	90,000.00	90,000.00
				42,341,645.50	42,341,645.50

DEFINITION

1. PROGRAM (BESF) - A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's programs and projects should be aligned with budget documents, and especially those posted at the PhilGeeps.
2. PROJECT (BESF) - Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.
3. PMO/End User - Unit as proponent of program or project
4. Mode of Procurement - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.
5. Schedule for Each Procurement Activity - Major procurement activities (pre-procurement; conference, advertising/hosting; pre-bid conference, eligibility screening; submission and receipt of bids; bid breakdown into more and co for tracking purposes, aligned with budget documents)
6. Source of Funds - Whether: GOP, Foreign Assisted or Special Purpose Fund
7. Estimated Budget - Agency approved estimate of project/program costs
8. Remarks - brief description of program or project

Remarks
 Programs and projects should be aligned with budget documents, and especially those posted at the PhilGeeps.
 Breakdown into more and co for tracking purposes, aligned with budget documents
 Any remark that will help GFPB track programs and projects

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